

**Prince William Area Continuum of Care
Community Application Form – Renewal Project
VHSP Funding for 2024 to 2026**

Instructions:

Renewal applicants that are currently receiving Virginia Homeless Solutions Program (VHSP) to operate Emergency Shelter Programs, Rapid Re-Housing Programs, Prevention, HMIS or CoC Planning. This form must be completed for each VSHP project an organization is currently receiving funding on behalf of the CoC.

Submit at 12:00 pm on March 1, 2024: If you have any application related questions, please reach out to homelesservices@pwcgov.org.

Applicant’s must submit (1) electronic copy of their Application and required attachments at the following link: <https://survey.alchemer.com/s3/7703562/Virginia-Homeless-Solutions-Program-VHSP>

Agency Name:	
Organizational Staff Completing this Form:	
Staff Phone Number:	
Staff Email:	
Staff Address:	
Project Type: Check existing VHSP Projects ONLY.	<input type="checkbox"/> Emergency Shelter <input type="checkbox"/> Rapid Re-Housing <input type="checkbox"/> Prevention <input type="checkbox"/> HMIS <input type="checkbox"/> CoC Planning

Budget

Please complete the following budget table based on the allocation of VHSP funds as originally established with your grant agreement. **Based on the guidance from the Virginia Department of Housing and Community Development, there should not be an increase in the budget. Therefore, we are recommending that a zero-increase budget be submitted.**

Budget Category	Amount	Comments

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Questions

1. During the two-year period, please provide us with information about specific achievements in operating the VHSP Project:

2. Please provide information about the outcomes and outputs in relationship to the CoC Report Card.

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3. Please identify key changes that will be made for the next round of funding to operate the program.

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Required Attachments

- 501(c)3 Verification
- Admission Policy
- Board Acknowledgement of Permission to Apply
- Certification and Assurance
- Client Rights
- Discharge Policy
- Grievance Policy
- List of Board Members
- Most Recent Financial Audit
- Non-Discrimination Policy

Only ONE (1) Copy of the above attachments should be included for ALL applications.

Additional Attachments Specific to Project*

- Annual Performance Report (From HMIS) Current Year: Covering 7/1/23 through 1/31/24
- Annual Performance Report (From HMIS) Previous Year: Covering 7/1/22 through 6/30/23
- * Project Budget *
- Job Descriptions (identify direct service staff & oversight staff) *

VHSP Proposed Match Form FY24-25

Late or incomplete applications will not be accepted.