



## Vehicle Tax Exemption of Military Service Member and/or Spouse

Active-duty service members and/or their spouses maintaining a legal domicile **outside of Virginia** who reside in Prince William County solely on military orders may qualify for exemption from the local vehicle personal property tax based on certain qualifying conditions provided by the Service Members Civil Relief Act (SCRA) and /or the Military Spouses Residency Relief Act (MSRRA).

Vehicles typically stored, parked, or garaged in Prince William County, including those located on Quantico Marine Corps Base, must be registered with Prince William County.

Vehicles leased by a qualified military service member and/or spouse will receive a 100% state vehicle tax subsidy as a tax credit on the first \$20,000 of assessed value.

To apply for exemption, complete the **Application for Vehicle Tax Exemption of Military Service Member and/or Spouse** and submit it along with the applicable documentation:

- Copy of pertinent LES for active-duty service member to determine legal residence/domicile (each year that is being requested). The last 4 of the SSN, name of Military personnel, years in service, and Home of Record must be viewable. The remaining details may be redacted for documentation.
- Proof of Marriage
- Copy of non-military spouse's military ID
- Proof of spouse's legal state of residence (i.e., copy of voter's registration card, driver's license, W-2, state tax return, or 763S form filed with Spouse's employer)
- Copy of military orders authorizing dependent travel. (Orders of Military personnel to be stationed here and section indicating family members are permitted to join them; remaining detail may be redacted for documentation)
- Copy of registration for all vehicles in Virginia if not already in our system.
- Copy of lease agreement if the vehicle is leased.

### **IMPORTANT: You will NOT qualify for exemption from the local vehicle tax if:**

- The active-duty member and/or spouse claims Virginia as the state of residence/domicile.
- The service member retires from the military or is separated from active-duty status (DD-214 required).
- The vehicles are registered jointly with anyone other than a non-resident active-duty service member.

The completed application and required documentation may be scanned and emailed to  
**Taxpayerservices@pwcgov.org**, faxed to (703) 792-4673, or mailed to:

**PRINCE WILLIAM COUNTY  
TAX ADMINISTRATION DIVISION  
5 County Complex Court,  
Prince William, Virginia 22192-9201  
Phone (703) 792-6710 FAX (703) 792-4673**



**APPLICATION FOR VEHICLE TAX EXEMPTION FOR MILITARY SERVICE MEMBERS  
AND/OR SPOUSE**

For more information, visit:

<https://www.pwcva.gov/departments/tax-administration/military-personnel-obligations-and-exemptions>

Application for: ☐ Service Member Only ☐ Service Member's Spouse Only ☐ Both

**Account Number:** \_\_\_\_\_

**Active-Duty Service Member's Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Service Member's Legal State of Domicile: \_\_\_\_\_ (Copy of Leave & Earnings Statement (LES)  
required) **Service Member's Legal Spouse Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Spouse's Legal State of Domicile: \_\_\_\_\_ (documentation required)

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**Contact Information**

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Physical Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**The exemption applies to personal property tax only.**

Property Move-In Date: \_\_\_\_\_ Previous locality/state: \_\_\_\_\_

*Subject to the penalty prescribed by Virginia §58.1-11, I certify that the information on this form is complete and accurate. If necessary, I agree to supply the required supporting documentation related to my request. The information is subject to audit and verification.*

Active-Duty Service Member's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Service Member's Legal Spouse's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Commanding Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(Required if not providing a copy of military orders)**