Potomac Library
Digital Prince William Technology Class Schedule
May – June 2025

When: Every Wednesday
10am-1pm

Where: **Potomac Library**
2201 Opitz Boulevard
Woodbridge, VA 22191
Get Directions

What: Walk-in or schedule an appointment. Classes usually last an hour.

More info: (703) 792-8640 or
digitalpw@pwcgov.org

Date	Class Topic	Description
May 7, 2025	Using Telehealth	Creating a telehealth account, how to get around a portal, preparing for an online appointment, what to expect during your online appointment
May 14, 2025	Career Search 1	Preparing for your job search, making a plan, using all of your experience, research, and job fairs
May 21, 2025	Career Search 2	Writing a resume and cover letter, applying for jobs
May 28, 2025	Tech Help	Open session to bring your own questions or get help
June 4, 2025	LinkedIn Overview	General information, basic navigation, the homepage, the profile page, my network, jobs and interests
June 11, 2025	LinkedIn – Getting Started	Hands on session to learn how to enter your personal information into LinkedIn profile sections and make network connections
June 18, 2025	Tech Help	Open session to bring your own questions or get help
June 25, 2025	LinkedIn Tips & Tricks	Tips on using endorsements, recommendations, groups, companies, jobs, and privacy settings
July 2, 2025	Protecting Yourself on the Internet	Learn how to protect yourself from data breaches, ransomware, credit card and other scams, and identity theft. Learn how to use two-factor authentication, login tips and about virtual private networks (VPN)

If classes have no attendees, drop-in participants can choose a training topic, or get help with a specific technology issue.