

**Fee \$** \_\_\_\_\_  
**Make checks payable to PWC**  
 (See fee amounts below)



**MINIMUM SUBMISSION CHECKLIST**

- Completed Minor Modification Application
- Request letter with justification of modifications signed by Owner
- Copy of existing conditions or proffers and modified plans
- Additional supporting documents, as necessary or requested
- Processing fee in accordance with the current fee schedule

|                              |  |                          |
|------------------------------|--|--------------------------|
| <b>Type of Inquiry</b>       | Administrative minor proffer modification of Rezoning/Proffer Amendment<br>Case # _____                          | Fee: \$2,198.27          |
|                              | Administrative minor modification of Special Use Permit<br>Case # _____  | Fee: \$1,465.51          |
| <b>Property Information</b>  | ADDRESS (STREET, CITY, STATE, ZIP CODE)  |                          |
|                              | GPIN (GRID PARCEL IDENTIFICATION NUMBER)   | ACREAGE                  |
|                              | MAGISTERIAL DISTRICT   |                          |
| <b>Applicant Information</b> | <b>Owner of Property*</b>  | <b>Authorized Agent*</b> |
|                              | NAME   | NAME                     |
|                              | MAILING ADDRESS  | MAILING ADDRESS          |
|                              | CITY/STATE/ZIP   | CITY/STATE/ZIP           |
|                              | PHONE  | PHONE                    |
|                              | EMAIL  | EMAIL                    |
|                              | *Check the box next to the contact(s) to which correspondence should be sent                                     |                          |
| <b>Request Summary</b>       | SUMMARY OF REQUESTED MODIFICATIONS (Detailed description of modifications should be included in request letter.) |                          |

I have read this application, understand its intent, and freely consent to its filing. Furthermore, I have the power to authorize and hereby grant permission to Prince William County officials and other authorized government agents on official business to enter the property as necessary to process this application.

Signed this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

(If anyone other than owner is signing, Power of Attorney must be attached.)

\_\_\_\_\_  
Company (if applicable)

\_\_\_\_\_  
Title